

October 2015

The October meeting of the Board of Trustees opened at 710PM by the President and adjourned at 8:37PM . The meeting was conducted at the Sycamore Creek PUD Homeowner's Association Clubhouse, 1450 Sanzon Drive, Fairborn, Ohio 45324.

Roll call was taken:

The following members of the Board of Trustees were present:

Dana Gang- President
Judy Halsall- Vice President
Takisha Martin- Member at Large
Lenny Davis- Treasurer
April Daubenspeck- Member at Large
Christine O'Dell- Secretary
Ron Nishwitz- Member at Large

The following members of the management team were present:

Office Manager, Clara Fletcher, Barb Henz

Other:Andrea Loftis, American Family Insurance

Thong Tran, resident, newsletter

No opening remarks from the President.

The board took a vote and had a unanimous vote to open a claim with the insurance company to investigate the fire damage and liability on the unit at 1392. An investigation will take place to determine liability issues. Judy and Ron volunteered to discuss any issues with the insurance company if needed.

Reading of the July minutes:

The minutes were approved as amended.

Reading of the September minutes:

The minutes were approved with amendments.

Ron indicated he would be interested in developing a committee to review the bylaws. The President gave approval for Ron to look into this matter.

Reports of Officer of the Board:

Secretary/Treasurer: Deferred to management report

Reports of Committees:

Architecture- no updates at this time.

Landscape- Dana Gang- An email has been sent to the arborist to discuss replacing trees and tree trimming. Dana has a meeting with the snow removal company this week and may meet with an alternative company next week for additional proposals.

Maintenance: George Workman has been cleaning gutters.

Concrete: No reports.

Pool: Dana Gang- the pool was closed effective 10/6/15.

Parking: 7 warnings given out over the last month

Social Events:

Last Friday of the month, 10/30/15, there will be a leisure day at the Clubhouse in the morning for coffee and socialization.

Management Report:

Clara and Barb presented the management report.

It was reported that all roofs identified for repair have been fixed for this year.

Unfinished Business- Barb met with a potential applicant for the management position and went over the details of the position. Barb has offered her services through the end of the year to help the new manager get situated in the job. Barb is available to assist after that time on an as needed basis. Clara will follow up with the applicant if they are interested in pursuing this position.

New Business- Judy Halsall indicated the bush next to her garage door needs to be trimmed. Clara and Ron will follow up with the landscaper.

The landscaper will also be notified of blowing grass on patios.

An issue of non-working cars parked in driveways will be investigated, the bylaws will be reviewed on this matter and the owner of the vehicle will be notified if necessary.

It was determined the next meeting will be held Tuesday 11/3/15 at 7pm.

The meeting adjourned at 8:37PM.