

**Sycamore Creek P.U.D., Homeowner's Association**

**Board of Trustees Meeting**

**Minutes of Trustees meeting**

**November 5, 2013**

**The November meeting of the Board of Trustees was opened at 7:09 PM by the President and adjourned at 8:11 PM. The meeting was conducted at the Sycamore Creek PUD Homeowner's Association Clubhouse, 1450 Sanzon Drive, Fairborn, Ohio, 45324.**

○ **Attendees**

- President William Ziegler
- Treasurer Judy Halsall
- Vice-President Takisha Martin
- Secretary Pat Zimmerman
- Member-at-Large Ron Nischwitz
- Member-at-Large Lenny Davis
- Member-at-Large Dana Gang
- **The following owners/renters were present**
- Thong Tran 1486
- Rita Ziegler 1466
- Christine O'Dell 1402
- Clara Fletcher/Office Manager
- Barb Henz/Bookkeeper

**President's Opening Remarks**

The President thanked everyone for their attendance at this meeting and called the meeting to order. The minutes from the meeting of October 1, 2013 were approved.

**Reports of Officers of the Board and Committees:**

Secretary: Deferred to management report

Treasurer: Deferred to management report

Architecture: The fence proposal for 1482 was approved.

Landscape: The lawn care contract, which included a 2% reduction for 2015, was approved. An option for new mulch was added to the contract. Judy reported that the two Spartan Junipers at the end of Sanzon Drive have been planted. Five dead ash trees have been removed and seven other dead ash trees will be removed in a few months to get a “winter price break”. The removal of the remaining eight or ten dead trees will be taken care of after much of the winter costs have been analyzed.

Snow Removal: The contract was edited to make all repairs to lawn damage by the end of April. The contract is a fixed priced contract and a two year contract was approved.

Newsletter: The newsletter will go out after the December board meeting.

### **Management Report (C. Fletcher/B. Henz):**

The management report was provided to the members of the Board of Trustees and explained. The auditor has been paid. A copy of the budget will be sent to all homeowners.

### **New Business:**

There will be a pot luck supper at the clubhouse on November 19<sup>th</sup> from 6 until 8. The Christmas tree will be decorated at this time and Lenny Davis will provide vocal and musical entertainment.

### **Old Business:**

The separate water meter was installed and the bill paid. George Workman was paid for his work also.

### **Unfinished Business:**

It was agreed upon that Patrick Valentine will install the new sinks in the clubhouse bathrooms and also install the necessary shut off valves. Pat Zimmerman will contact him to make the arrangements.

The meeting was adjourned at 8:11

