

# **Sycamore Creek P.U.D. Homeowners' Association Board of Trustees Meeting**

## **Minutes of Regular Board Meeting**

**February 5, 2008**

The February regular meeting of the Board of Trustees opened at 7:00 PM by the President and adjourned at 7:30 PM. The meeting was conducted at the Sycamore Creek PUD Homeowners' Association Clubhouse, 1450 Sanzon Drive, Fairborn, Ohio 45324.

### **o Roll Call was taken:**

#### **o The following members of the Board of Trustees were present:**

- o President William Ziegler
- o Vice President Judith Halsall
- o Secretary Douglas Raiford
- o Treasurer Hobert Hall
- o Member-at-Large Ron Nischwitz
- o Member-at-Large Pat Zimmerman

#### **o The following members of the management team were present:**

- o Financial/Legal Manager Robert Halsall
- o Office Manager Clara Fletcher

#### **o The following owners/renters were present:**

- o Thong Tran (1486)
- o Rita Ziegler (1466)
- o Lenny Davis (1470)

### **o President's opening remarks**

- o The board approved delaying the November meeting by one week to accommodate election-day issues.
- o It was determined that the City of Fairborn Planning Board approved the amenities at SCHOA, and changes to them would need to be approved by the city.

### **o Reading of the minutes, January 8, 2008.** The minutes were approved as written.

### **o Reports of Officers of the Board:**

- o **Treasurer:** Deferred to the Management Report
- o **Secretary:** Deferred to the Management Report

### **o Reports of Committees:**

- o **Architecture:** (R.Halsall)
  - o A leak in one of the units is being investigated.
- o **Landscape:** (R. Halsall)
  - o No report.
- o **Newsletter:** (T. Tran)
  - o A draft of the spring newsletter was distributed. Any recommended changes should be submitted before its distribution in spring.

### **o Management Report:** The management report was provided to, and reviewed by the members of the Board of Trustees.

### **o New Business:**

- Letter from 1468 Sanzon Drive dated January 28, 2008. All issues were previously addressed in various correspondences. No action will be taken.
- **Homeowner Concerns**
  - A homeowner mentioned that, as the snow melts, there is debris throughout the complex. Management will investigate hiring an individual previously employed to perform this cleanup in the complex.
- **Adjournment**

Minutes accepted by the Board of Trustees at their regular meeting on March 4, 2008

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William Ziegler

President

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