

Sycamore Creek PUD Homeowners' Association, Inc.

Clubhouse Rental Agreement

The owner of any unit (or tenant acting on behalf of the owner) renting the association clubhouse accepts and agrees to the following terms.

- **Pay a \$25.00 rental fee plus a refundable deposit of \$100.00.**
Payments should be by separate checks. The refundable deposit will be returned to the owner (or tenant) within one week of the rental date. Any damage occurring during the rental period will be subtracted from the deposit. Any additional costs will be applied to the owners' account.
- **Take responsibility for their guests** and agrees to be present at all times during the period of rental.
- **Keep all doors and windows closed** at all times during the rental period. Except in the case of an emergency, the doors leading to the pool must remain closed and locked.
- **Keep noise to a minimum.** No noise should be heard outside the clubhouse after 11:00 PM.
- Ensure that there is **no smoking inside the clubhouse.** Guests smoking outside the clubhouse are reminded to keep the noise down and clean-up the cigarette butts.
- Other than smoking, **you and your guest must remain inside the clubhouse** at all times, except for the use of barbecue grills which are permitted outside the front door or at the south end of the clubhouse, but not blocking the sidewalk or access to the pool area.
- The number of persons in the **clubhouse is limited to 49** per local fire code.
- **No pets** are permitted inside the clubhouse at any time. Guide dogs for the legally blind are exempted.
- **Clean the clubhouse** as per the cleaning inspection listed on the reverse side of this rental agreement. A minimum fee of \$50.00 will be retained from your deposit if the clubhouse is not left clean.
- **The clubhouse must be cleaned before you leave** following your function unless prior arrangements have been made with management.
- **Leave the clubhouse key** on the kitchen counter after your function
- **Lock the door** and turn off the lights as you leave.
- **No burning of candles** without prior permission of management.
- **No beer kegs** are to be placed inside the clubhouse at any time. Cans and bottles only.
- **Table linens** on the two round tables are not to be used by renters. These are for decoration only.
- **Renter has inspected the clubhouse** and found it to be without damage at the time they accept the key.
- **Renter is responsible for any damage** done to the facility during the rental period.

Clubhouse Rental Date: _____

Renter Acknowledgement and Agreement

Date

Clubhouse Cleaning Instructions

1. Vacuum carpets. Remove any stains before they set. Notify management of any difficult stains so that they can be addressed before they set
2. Sponge mop laminate floors (kitchen, bathrooms and entry). Do not soak or let water stand on the laminate.
3. Wipe off counters in kitchen (if used)
4. Clean kitchen sink (if used)
5. Clean oven/range (if used)
6. Clean refrigerator (if used)
7. Clean coffee maker (if used)
8. Clean all windows (including front door)
9. Clean bathroom mirrors
10. Return furniture to its original place
11. Close all blinds
12. Wipe off tables (if used)
13. Return tables to their original place (if used)
14. Remove all trash (including bathrooms). Trash must be taken to your own unit for disposal. Association does not have trash removal service. Do not place trash outside the clubhouse.
15. Place the building key on the kitchen counter
16. Lock the doors and turn off the lights upon leaving

Thank you for your help in keeping this facility looking nice for the next user. We hope that your function was a success.