

Sycamore Creek P.U.D. Homeowners' Association Board of Trustees Meeting

Minutes of Regular Board Meeting

October 11, 2011

The October regular meeting of the Board of Trustees opened at 7:05 PM by the President and adjourned at 8:50 PM. The meeting was conducted at the Sycamore Creek PUD Homeowners' Association Clubhouse, 1450 Sanzon Drive, Fairborn, Ohio 45324.

- **Roll Call was taken:**
 - **The following members of the Board of Trustees were present:**
 - President William Ziegler
 - Treasurer Judy Halsall
 - Secretary Maggie Perry
 - Member-at-Large Pat Zimmerman
 - **The following members of the management team were present:**
 - Office Manager Robert Halsall
 - Office Manager Clara Fletcher
 - **The following owners/renters were present:**
 - Rita Ziegler, 1466
 - Takisha Martin, 1432
 - Thong Tran, 1486
 - Richard Perry, 1487
- **President's Opening Remarks**
 - None
- **Reading of the minutes, August 2011.** The minutes were approved as amended.
- **Reports of Officers of the Board:**
 - **Secretary:** Deferred to management report
 - **Treasurer:** Deferred to management report
- **Reports of Committees:**
 - **Architecture (R. Halsall):**
 - Fence and soffit repairs were completed throughout the development.
 - Maintenance is wrapping up for the year.
 - **Landscape (R. Halsall):**
 - The City of Fairborn received a complaint that SCHOA had disposed of lawn debris along the berm. The landscaping company removed this debris and the City was happy with the results.
 - **Newsletter (T. Tran):**
 - A draft copy of the newsletter will be e-mailed to the Board.
 - **Parking (T. Tran):**
 - No vehicles were towed since the last meeting, but some warnings were issued.
 - **Pool:**
 - The pool is closed and has been winterized.
 - **Social Events (P. Zimmerman):**
 - There will be a SCHOA outing to TJ Chumps on November 5th at 7pm.

- **Management Report (R. Halsall):**
 - The management report was provided to the members of the Board of Trustees and explained.
- **Unfinished Business:**
 - Management will investigate having a confidential material shredding company come to SCHOA in the spring to dispose of SCHOA materials. Members of the SCHOA community will also be invited to bring materials to dispose of for a small fee.
- **New Business:**
 - The Board approved Signature Property Services' snow removal contract bid for November 2011-March 2012. The Board approved RC Property Maintenance's landscaping proposal for 2012.
 - The 2012 SCHOA budget will result in a \$10.00 monthly increase for all residents.
 - The Board approved the Management Contract.
 - Management is investigating a TV for the clubhouse.
- **Homeowners concerns: None.**
- **The meeting adjourned at 8:50PM.**